

# **Second Notice of Election**

## **Reeves Houses Owners Association, Inc.**

**To:** The Homeowners of Reeves House Owners Association, Inc.

**From:** The Board of Directors, The Reeves House Owners Association

**Subject:** Annual Membership Meeting-Election of Directors

The Annual Meeting of the Members of the Reeves House Owners Association, Inc. will be held on:

**Tuesday, January 28<sup>th</sup>, 2025, 7:30 P.M.**  
**401 E. Robinson St (Association Clubhouse) Orlando, FL 32801**

The purpose of the meeting is to elect seven Board Members to the Board of Administration and any other lawful business that may come before the members. Enclosed is a ballot. There are seven vacancies on the Board of Directors and eight members volunteered to serve in 2025. Please follow the instructions on the back of the ballot carefully and cast your ballot.

Also enclosed is a proxy. If you are unable to attend the meeting, please complete the proxy form in addition to the ballot and return it in the outer return envelope provided. If you have any questions concerning the materials enclosed, please contact: Property First, Inc. at 407-282-6795 or email [Beth@propfirst.com](mailto:Beth@propfirst.com). Thank you. Hope to see you at the meeting.

### **Agenda:**

- 1, Calling of the Roll and Certifying of Proxies
2. Proof of Notice of Meeting or Waiver of Notice
3. Reading and Approval of any Unapproved Minutes
4. Reports of Officers
5. Appointment by Chairperson of Inspectors of Election
6. Election of Directors
7. Unfinished Business
8. New Business
9. Adjournment

Immediately following the Annual Meeting, The Organizational Meeting will be held to elect Officers.

### **Agenda:**

- I. Call to Order
- II. Elect Officers
- III. New Business
- IV. Adjournment